Abstract Submission Guidelines and Instructions for Participants

Thank you for your interest in contributing to the World Biodiversity Forum 2022. We are looking forward to receiving your contribution. Please read the following instructions carefully before submitting your abstract. Do not hesitate to contact us if you have any questions.

- Abstracts must be submitted electronically and in English, the submission deadline is on 21 November 2021, 6pm CET.
- The link for the abstract submission will bring you to a login page, where you create your personal login. Make sure to keep your login information, as you might need it again to edit your submission.
- You may submit two abstracts in total, one of which with a preference for oral presentation. If you are going to be physically present, you can bring one poster if you have an oral, or two posters without an oral.
- When submitting your abstract, you will be asked to choose a session from a drop-down menu. During review, session conveners can choose to shift an abstract into another session, after consulting with the new session conveners and the main author of the abstract. You may also submit an abstract that is not related to any of the sessions listed. A description of all sessions can be found here.
- Please note that some sessions are by invitation only and not open for contributions from not-invited presenters. If you do not have an invitation for such a session, you cannot submit an abstract. If you are unsure about your status, kindly contact the session convener directly.
- All material must be the work of the authors listed and appropriately referenced.
- Please indicate in the submission who the presenting author will be.
- The abstract title is limited to 80 characters (including spaces).
- The abstract text is limited to 1,500 characters (including spaces). If the text is too long, you cannot proceed to the next step and will be prompted to shorten the abstract.
- You can type your abstract directly in the submission form online or copy and paste it from another document. Special characters and formatting may be lost during the copying process. You may check your abstract with the preview button to see what it will look like. No tables, figures or images can be inserted in the abstract.
- At any time during the submission, your entries are saved, and you can complete them at a later stage with your login. You can edit or delete your abstract, add or remove authors and change the presenting author or the order of the authors after submission, but only until the submission deadline on 21 November 2021, 6pm CET.
- The green horizontal menu at the top of the page allows you to skip between the different steps of the submission process. Do not use the back button of your browser.
- After the deadline all submitted abstracts will be reviewed, and the author will be notified of the decision by the committee. Accepted abstracts will be included in the conference program and published, once at least one author of the relevant abstract has registered.
- Should the authors wish to withdraw their abstract after the submission deadline, they should contact the conference organizers.